

Dog Day Care Pre-inspection information Notes:

- There will no longer be the ability to have dual home boarding and day care licences under the new regulations. The 'home' environment will allow either a home boarding licence, allowing boarding and day care up to the maximum permitted numbers given, or a day care licence and no overnight boarding at all.
- Staff to dog ratio must not normally exceed 1:10
- There must be at least two secure physical barriers between a dog and any entrance or exit to the property
- If crates are used, a dog must not be secured in a crate for longer than 1 hour in any 8 hour period
- There must be sufficient resting places for every dog (this does not have to be an individual area per dog)
- Any dogs exercised outside of the premises must be kept on a lead at all times
- No more than four dogs can be walked at any one time
- When outside the premises each dog must wear an identity tag with the licence holders details on
- The licence holder must register with a veterinarian
- There must be a designated key holder available in case of emergencies, details of this person need to be lodged with the Licencing authority

Procedures/policies needed:

- A written staff training policy (to include induction, annual appraisal, planned continued professional development, use of online courses and literature, should no staff be employed this should demonstrate the license holders own knowledge development. This must also cover dog welfare, dog handling, dog behaviour, cleanliness and hygiene, feeding and food prep, disease control, recognising and treating sick animals)
- A cleaning and disinfecting procedure (to include isolation provisions)
- A procedure covering transportation
- A procedure covering feeding
- A procedure covering the prevention of, and control of the spread of, disease
- A procedure covering the death or escape of an animal
- A procedure covering the care of animals following suspension/revocation of the licence or during and following an emergency (emergency plan)
- A fire risk assessment and documented fire procedure is required
- A daily health and behaviour record for each dog
- An enrichment programme must be available, to include grooming, socialisation and play. All dogs must also receive appropriate toys and/or feeding enrichment
- A procedure to accommodate the needs of dogs under one year of age
- A policy for monitoring the introduction of new dogs to existing groups
- A documented screening procedure is required for all dogs prior to stay
- A record of all euthanasia is to be kept
- If children under the age of 16 reside or visit the premises a suitable written

procedure must be in place to safeguard the children and the dogs

Consents/information required:

- Consent to the use of a crate (only if the dog is already habituated to it)
- Consent not to use toy or feed enrichment if recommended by the owner
- Consent to be walked outside of the facility
- Consent to seek a veterinary assessment and emergency treatment and to administer any medicines prescribed by a veterinarian
- Consent as to which veterinarian is to be used
- Consent to feed (if applicable)
- Suitable emergency contact information is required

Records:

- 25.1 A register must be kept of all the dogs at the premises which must include—
- (a) the dates of each dog's arrival and departure;
 - (b) each dog's name, age, sex, neuter status, microchip number and a description of it or its breed;
 - (c) the number of any dogs from the same household;
 - (d) a record of which dogs (if any) are from the same household;
 - (e) the name, postal address, telephone number and email address of the owner of each dog and emergency contact details;
 - (f) in relation to each dog, the name, postal address, telephone number and email address of a local contact in an emergency;
 - (g) the name and contact details of the dog's normal veterinarian and details of any insurance relating to the dog;
 - (h) details of each dog's relevant medical and behavioural history, including details of any treatment administered against parasites and restrictions on exercise;
 - (i) details of the dog's diet and related requirements;
 - (j) consent forms;
 - (k) a record of the date or dates of each dog's most recent vaccination, worming and flea treatments;
 - (l) details of any medical treatment each dog is receiving

Star ratings:

As part of the new regulations each premises will receive a star rating following their formal inspection. In order to achieve the best star rating possible each premises will need to have covered all of the standard conditions and have all consents, policies and procedures in place.

In order to meet the highest possible rating for both the high and low risk categories in the rating matrix certain extra conditions will need to be met. The higher standards are classified in to two types: **required** and **optional** and are outlined below. **Higher standards that appear in blue text are required**, whereas **those that appear in red text are optional**. To qualify as meeting the higher standards, the business needs to achieve all of the required higher standards as well as a minimum of 50% of the optional higher

Required

- Staffing levels will be up to 1 full-time equivalent attendant per 8 dogs kept.
- Dogs must be provided with a design and layout that provides them with choice. Separate areas for different activities should be provided. This can be achieved by, for example, inclusion of raised platforms.
- There must be a clear plan setting out two walks per dog each day for a minimum of 20 minutes each or two sessions of access to a secure open area away from the kennel unit. There must be an alternative form of enrichment planned for dogs which cannot be exercised for veterinary reasons for the same periods of time.

Optional

- A member of staff with a relevant accredited Level 3 qualification must be present during the working day.
- Ventilation must be a managed, fixed or portable, air system to ensure appropriate temperatures are maintained in all weathers. This can be an air conditioning unit or use of removable fans.
- Dogs must receive beneficial human interactions throughout the day and these must be documented.