

## Information Request Compliance Statistics

The Section 45 Code of Practice states that public authorities with over 100 Full Time Equivalent employees should, as a matter of best practice, publish details of their performance on handling requests for information under the Freedom of Information Act. The following data includes requests received under both the Freedom of Information Act 2000 and Environmental Information Regulations 2004.

	2024/25 Q1	2024/25 Q2	2024/25 Q3	2024/25 Q4	Total / EOY
<b>Number of FOI and EIR requests received in the quarter</b>					
FOI requests received during the Q	164	144	142	185	635
EIR requests received during the Q	36	40	24	46	146
Total requests received during the quarter	200	184	166	231	781
Total requests carried forward from previous quarter	26	28	22	15	
Requests not yet processed	28	22	15	35	
Requests cancelled/withdrawn	8	2	6	5	21
<b>Number of FOI requests responded to within 20 working days</b>					
Requests processed in full	157	146	142	167	612
Requests processed by statutory deadline	155	146	141	166	608
Percentage (ICO target > 90%)	98.7%	100.0%	99.3%	99.4%	99.3%
Requests processing took longer than statutory deadline	2	0	1	1	4
Percentage (ICO target < 10%)	1.3%	0.0%	0.7%	0.6%	0.7%
<b>Number of EIR requests responded to within 20 working days</b>					
Requests processed in full	33	42	25	40	140
Requests processed by statutory deadline	33	40	24	39	136
Percentage (ICO target > 90%)	100.0%	95.2%	96.0%	97.5%	97.1%
Requests processing took longer than statutory deadline	0	2	1	1	4
Percentage (ICO target < 10%)	0.0%	4.8%	4.0%	2.5%	2.9%
<b>Request Outcome Analysis</b>					
Requests where the deadline was extended	0	2	1	0	3
Requests where information granted in full	126	132	109	128	495
<i>Information not held</i>	40	37	36	52	165
<i>Information reasonably accessible by other means</i>	1	0	2	5	8
<i>Other full refusal</i>	6	6	5	3	20
Total requests where information not granted in full (sum of above)	47	43	43	60	193
Requests where the information was granted in part and refused in part	17	13	15	19	64
<b>Reviews</b>					
Requests that have been referred for internal review	1	3	1	2	7
Percentage of original decisions upheld at internal review	100%	67%	0%	50%	57%
Complaints raised with the ICO	0	1	0	0	1