

Information Request Compliance Statistics

The Section 45 Code of Practice states that public authorities with over 100 Full Time Equivalent employees should, as a matter of best practice, publish details of their performance on handling requests for information under the Freedom of Information Act. The following data includes requests received under both the Freedom of Information Act 2000 and Environmental Information Regulations 2004.

	2023/24 Q1	2023/24 Q2	2023/24 Q3	2023/24 Q4	Total / EOY
Number of FOI and EIR requests received in the quarter					
FOI requests received during the Q	155	146	140	192	633
EIR requests received during the Q	46	42	32	40	160
Total requests received during the quarter	201	188	172	232	793
Total requests carried forward from previous quarter	16	26	25	24	
Requests not yet processed	26	25	24	26	
Requests cancelled/withdrawn	2	2	5	6	15
Number of FOI requests responded to within 20 working days					
Requests processed in full	147	144	134	185	610
Requests processed by statutory deadline	142	140	132	185	599
Percentage (ICO target > 90%)	96.6%	97.2%	98.5%	100.0%	98.2%
Requests processing took longer than statutory deadline	5	4	2	0	11
Percentage (ICO target < 10%)	3.4%	2.8%	1.5%	0.0%	1.8%
Number of EIR requests responded to within 20 working days					
Requests processed in full	42	43	34	39	158
Requests processed by statutory deadline	40	41	34	39	154
Percentage (ICO target > 90%)	95.2%	95.3%	100.0%	100.0%	97.5%
Requests processing took longer than statutory deadline	2	2	0	0	4
Percentage (ICO target < 10%)	4.8%	4.7%	0.0%	0.0%	2.5%
Requests where the deadline was extended	2	1	0	1	4
Request Outcome Analysis					
Requests where information granted in full	127	115	107	146	495
Requests where information refused in full (breakdown below)	56	58	47	58	219
<i>Information not held</i>	41	37	36	50	164
<i>Information reasonably accessible by other means</i>	5	7	5	3	20
<i>Other full refusal</i>	10	14	6	5	35
Requests where the information was granted in part and refused in part	6	14	14	20	54
Reviews					
Requests that have been referred for internal review	5	8	3	0	16
Complaints raised with the ICO	1	3	0	0	4