**Privacy Statement**

Havant Borough Council need to process your data to comply with a legal obligation primarily under the Town and Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976.  You have a number of rights on how your data is used, including the right to object, for more information on your rights see: <https://www.havant.gov.uk/privacy-policy>

SALE

***(Transfer of proprietor)***


##  PRIVATE HIRE / HACKNEY CARRIAGE VEHICLE LICENCE

**Please complete each section in full, failure to do so will result in the form being rejected.**

#### VEHICLE DETAILS

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| --- |
|  |
| Registration number | Plate number |
| Colour of vehicle | Make and Model |

|  |
| --- |
| SECTION A – to be completed by CURRENT licensed vehicle proprietor I HEREBY inform that the above vehicle has been SOLD together with the identification plate and CONFIRM it was not licensed with another Local Authority when it was sold.**Name ………………………………………………………………… Tel No …..…………………………...****Address ………………………………………………..……………………………………………………….****…………………………………………………………………… Post Code ……..…………………………****Email …………………………………………………………… Date of sale .……..………………………**Signature of current licensed vehicle proprietor ………………………………….……………………Date ……………………………………………….Important instructions to current licensed vehicle proprietor:1. Please email this form to: licensing@havant.gov.uk within 14 days from the date of sale to ensure your name is removed from the licence and accountability/responsibilities/obligations.
2. Please forward this form to the new vehicle owner for completion of Section B and submission.
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| SECTION B – to be completed by NEW licensed vehicle proprietor I HEREBY inform that the above vehicle has been PURCHASED together with the identification plate.**Name ………………………………………………………………… Tel No …………………….…………..****Address ………………………………………………..………………………………………………………..****……………………………………………………………………. Post Code ………………………………...****Email ……………………………………………………………. Date of purchase…………………………**I UNDERSTAND the insurance certificate\* must be submitted with this form by email to: licensing@havant.gov.uk and the Licensing Team will make contact to take a telephone card payment of the ‘transfer of vehicle proprietor’ fee. Once these are received the licence will be issued.I will submit my updated registration document once received. The insurance certificate\* must cover as follows:‘PRIVATE HIRE’ for private hire vehicles‘PUBLIC HIRE’ for hackney carriages. If a hackney carriage will be undertaking private hire work as well, then both types of cover must be on the insurance certificate.**I CONFIRM the above vehicle is not licensed with another Local Authority.** I HEREBY declare that the above statements are true.Signature of new licensed vehicle proprietor.…………………………………………………………Date ………………………………………………… APR 2023 |