Planning Inspectorate

Pre-examination checklist for local plans prepared under the Planning and Compulsory Purchase Act 2004

Introduction

The Planning Inspectorate's Procedure Guide for Local Plan Examinations was updated on 23 September 2025 to introduce this pre-examination checklist for local planning authorities to complete for local plans prepared under the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012.

The examination checklist now forms part of the Service Level Agreement between the Planning Inspectorate and local planning authorities for all plans published under regulation 19.

Purpose of the pre-examination checklist

The purpose of the checklist is to help local planning authorities ensure their plan is "ready for examination" as referred to in section 20 of the 2004 Act. Ready for examination means:

- All of the necessary practical arrangements are in place.
- Essential evidence and other documents are ready for submission.
- The rationale for the plan content is clear.

Local planning authorities may find it helpful to refer to the checklist during the preparation of plans, and Inspectors holding local plan advisory meetings with local planning authorities will offer to discuss the examination checklist.

Before submission

The local planning authority should complete the checklist after considering all representations made under regulation 20 and finalising the documents it intends to submit under regulation 22 (see further information below under "Completing the pre-examination checklist").

The completed checklist should then be sent to the Planning Inspectorate (Plans.admin@planninginspectorate.gov.uk) before the plan is submitted. The local planning authority should await a written response before submitting their plan under regulation 22.

Planning Inspectorate's response to the checklist

The Planning Inspectorate will aim to provide a written response to the local planning authority within 10 working days of receiving the pre-examination checklist. The written response will either confirm that the plan is ready for examination, or set out specific actions that the Planning Inspectorate recommends the authority takes before submission.

Submission of the plan for examination

If the Planning Inspectorate's written response to the completed checklist is that the plan is ready for examination, the local planning authority should submit it promptly.

If the Planning Inspectorate's response recommends specific actions before submission, they should be addressed by the local planning authority as appropriate. Once the actions have been taken, and the authority is satisfied that the plan is ready for examination, it should submit the plan and other documents.

The submission documents should include the checklist the authority had completed before submission, the Planning Inspectorate's written response, and a letter explaining how any actions specified in that response have been addressed.

Appointment of the examining Inspector

Following submission of the plan and other documents under regulation 22, an Inspector will be appointed to examine the plan in accordance with the timescales set out in the Service Level Agreement.

Publication of the checklist and correspondence

The checklist that the authority had completed before submission, the Planning Inspectorate's written response, and the authority's letter explaining how the specified actions had been addressed will be published on the examination website along with the plan and all other submission documents.

Completing the pre-examination checklist

This checklist is relevant to full local plans as described in the NPPF and associated planning policy guidance, prepared under the Planning and Compulsory Purchase Act 2004 and 2012 Regulations.

Tailored checklists will be made available for other types of development plan document made under the 2004 Act such as area action plans, partial updates to local plans, "part 2" plans, or minerals and waste plans.

The local planning authority is requested to answer all of the following questions by ticking the box next to either "yes" or "no" for each.

Where requested, a hyperlink to the relevant document(s) should be provided along with reference number(s)[1] and specific pages / paragraph numbers in the document where appropriate.

If the answer to any question is **RED** capitalised (rather than **blue**), a brief explanation (maximum 250 words) should be provided beneath the yes / no answer (using a box as provided as an example under question 1.1).

Where relevant, the explanation for any **RED** capitalised answers should be a summary of, and refer to, the reasoned justification in the Plan or part of the supporting evidence.

It is important to note that **RED** capitalised answers do not necessarily mean that the Planning Inspectorate will recommend that the local planning authority takes further actions before submitting the plan for examination; that will depend on the number and nature of such answers and the explanations provided for them.

[1] Each proposed submission and supporting document (Regulation 22) should have a unique reference number agreed with the Programme Officer in accordance with PINS guidance https://www.gov.uk/guidance/local-plan-examination-webpages-advice-for-local-planning-authorities

********** **Local Plan**

Regulation 19 (Publication) 'Building a Better Future' Plan Document: https://www.havant.gov.uk/media/11154/download?inline

Host webpage: https://www.havant.gov.uk/planning-services/planning-policy/local-plan/building-better-future-plan

1. Practical arrangements for the examination

Programme officer

1.1 Is a suitably experienced Programme Officer, who meets the requirements set out in PINS guidance[2], in post?

Yes	x	**NO**	

1.2 Does the Programme Officer have sufficient time available for a period of at least one year to input effectively to the examination?

Yes	x	**NO**	

Examination website

1.3 Will an examination website, that complies with PINS guidance[3], be operational shortly after the plan has been submitted for examination?

Yes	x	**NO**		Being prepared
The Regulation 19 websites is here: Building a Better Future Plan | Havant Borough Council with a link to the Evidence Base: Local Plan Evidence: Studies and Strategies | Havant Borough Council An Examination website compliant with PINS guidance is under preparation and will be published before submission				

Venue for hearings

1.4 Will the Council be able to ensure that a suitable venue, that complies with PINS guidance[4], is available for the examination hearings?

Yes	x	**NO**	

[2] https://www.gov.uk/government/publications/guidance-for-programme-officers-local-plan-examinations/guidance-for-programme-officers-local-plan-examinations#rolekey-tasks-at-each-stage-of-the-examination

[3] https://www.gov.uk/guidance/local-plan-examination-webpages-advice-for-local-planning-authorities

[4] https://www.gov.uk/government/publications/guidance-for-programme-officers-local-plan-examinations/guidance-for-programme-officers-local-plan-examinations#rolekey-tasks-at-each-stage-of-the-examination

Video conferencing facilities

1.5 Will the Council be able to provide video conferencing facilities (such as Microsoft Teams) to facilitate virtual hearing sessions or virtual input to physical hearing sessions should these be necessary?

Yes	x	**NO**	

LPA staff and resourcing

1.6 Will the Council have sufficient staff and resources, including any consultancy or specialist support used in the preparation of the plan and evidence, available for a period of at least one year to input effectively to the examination?

Yes	x	**NO**	

2. Legal requirements

Local development scheme

2.1 Was the plan prepared in accordance with the Council's local development scheme as required by section 19(1) of the 2004 Act?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
TBC	Local Development Scheme (2025)		1-4

Public consultation

2.2 In preparing the plan did the Council comply with their statement of community involvement as required by section 19(3) of the 2004 Act?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
TBC	Statement of Community Involvement March 2025		2-9

Maintaining effective cooperation

2.3 Has the Council completed a Statement of Cooperation and signed statements of common ground with all other relevant LPAs and bodies intended to demonstrate effective and on-going joint working in relation to strategic matters during the preparation of the Plan?[5]

[5] Whilst the duty to cooperate was abolished on 25 March 2026, Inspectors are still expected to examine plans in line with NPPF policies on maintaining effective cooperation.

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
SD01	Statement of Cooperation	all
TBC	Chichester District Council	All
TBC	Gosport Borough Council	All
TBC	Portsmouth City Council	All
TBC	South Downs National Park Authority	All
TBC	Winchester City Council	All
TBC	South East Hampshire Local Authorities	All
TBC	Portsmouth Water	All
TBC	Historic England	All
TBC	Sport England	All
NB Updates are expected to some of the above SoCG before submission. Additional SoCG with relevant bodies are also being prepared and will be published as soon as they are available (see Q2.6 below)		

2.3 Does the Statement of Cooperation identify:

a. The strategic matters that needed to be addressed during the preparation of the plan?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
SD01	Statement of Cooperation	25-49
NB The Council intends to update the Statement of Cooperation before submission		

b. The LPAs and other prescribed bodies that were engaged with in relation to each strategic matter?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
SD01	Statement of Cooperation	see below
All; with overview in Executive summary; Description of strategic context and bodies engaged with on p. 6-24		
NB The Council intends to update the Statement of Cooperation before submission		

c. Specific activities that were undertaken in liaison with all of the relevant LPAs and prescribed bodies from the start of the preparation of the plan (initial regulation 18 consultation) up until the date on which it was submitted for examination?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
SD01	Statement of Cooperation	Appendices 1 - 4
NB The Council intends to update the Statement of Cooperation before submission		

d. The main areas of agreement in relation to each strategic matter?

Yes	x	NO	
Doc ref	**Doc hyperlink**	**Relevant page(s)**	
SD01	Statement of Cooperation	Executive Summary on p.2-4; Section 3 – Main body of the report, p.25 onwards	
NB The Council intends to update the Statement of Cooperation before submission			

2.5 Are there any significant outstanding issues where agreement has not been reached in relation to any strategic matter?

YES	x	No	
There are unresolved strategic issues relating to: ▪ Unmet housing need as raised by one local authority – East Hampshire District Council. It should be noted that all other neighbouring and nearby local authorities are content with the approach to unmet housing need. The Council is pursuing a Statement of Common Ground with East Hampshire District Council to be clear on the position. ▪ Impact of a proposed allocation on the Chihcester Harbour National Landscape – the Chichester Harbour Conservancy (alongside residents and residents groups) have objected to the inclusion of Allocation 3 and Policy 30 in relation to the impact that the development of the site would have on the Chichester Harbour National Landscape NB The Council intends to update the Statement of Cooperation, as well as a number of Statements of Common Ground (see Q2.6) before submission			

2.6 Are there are any relevant LPAs or prescribed bodies with whom duty to cooperate statements of common ground that have not yet been agreed and signed?

YES	X	No	
Statements of Common Ground with the following bodies are underway but yet to be completed. The Council intends to publish these before submission. Fareham Borough Council Hampshire County Council Environment Agency Natural England Chichester Harbour Conservancy National Highways Southern Water			

General conformity with the London Plan

2.7 If relevant[6], has the Mayor of London made a representation (under section 24(5) of the 2004 Act or regulation 20 or regulation 21) advising that the submitted plan is in general conformity with the London Plan?

Not relevant

Sustainability appraisal

2.8 Was the plan informed throughout its preparation by a sustainability appraisal?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA01	Sustainability Appraisal Scoping Report for the Local Plan		All
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		All
RA02	NB SA was also undertaken and reports published at both stages of Regulation 18 consultation (2022 and 2025), but report Ref RA02 supersedes these and covers an explanation of how the plan changed from Regulation 18 to 19 and what the Council considers are the sustainability effects of those changes.		p. 11,12,19, 29, 30, 31, 33, 35, 36, 38, 39, 41, 42, 42, 43 plus Appendices C and D

2.9 Does the sustainability appraisal report include the following information as may reasonably be required, taking account of (a) current knowledge and methods of assessment; (b) the contents and level of detail in the plan; (c) the stage of the plan in the decision-making process; and (d) the extent to which certain matters are more appropriately assessed at different levels in that process in order to avoid duplication of the assessment[7]?

a. An outline of the contents and main objectives of the plan, and of its relationship with other relevant plans and programmes?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA01	Sustainability Appraisal Scoping Report for the Local Plan Section 2 reviews relevant plans and programmes, organised by sustainability theme, and sets out what these plans and programmes tell us that the Local Plan should do and considers how the Local plan can contribute to achieving sustainable development in their context.		p.4-21

[6] If the LPA is a London Borough or a Mayoral development corporation.
[7] SEA Regulation 12(3).

RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan Section 1 (paragraph 1.3) provides an outline of the contents of the plan. Section 2 sets out the main objectives of the plan	 p.4 p. 6-8

b. The relevant aspects of the current state of the environment and the likely evolution thereof without implementation of the plan?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA01	Sustainability Appraisal Scoping Report for the Local Plan The current state of the environment and trends without the Local plan taken into account are outlined in the SA Scoping Report.		Appendix 1, p.32 onwards
RA02-B	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan Appendix C - Full sustainability appraisal of topic policies The assessment underpinning the SA included likely effects of not including the policies proposed in the plan.		Appendix C

c. The environmental characteristics of areas likely to be significantly affected?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		Section 4 (p.29 onwards)
RA02-B	Appendix C - Full sustainability appraisal of topic policies		Appendix C
RA02-C	Appendix D - Full sustainability appraisal of sites		Appendix D

d. Any existing environmental problems which are relevant to the plan including, in particular, those relating to any areas of a particular environmental importance, such as a European site (within the meaning of regulation 8 of the Conservation of Habitats and Species Regulations 2017)?

Yes	x	**NO**	

Doc ref	Doc hyperlink	Relevant page(s)
RA01	Sustainability Appraisal Scoping Report for the Local Plan	Appendix 1, p.32 onwards

e. The environmental protection objectives, established at international, Community or national level, which are relevant to the plan and the way those objectives and any environmental considerations have been taken into account during its preparation?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA01	Sustainability Appraisal Scoping Report for the Local Plan The SA Scoping Report (2022) established the relevant environmental considerations and included them in a framework for assessing the Local Plan.		Section 2 (p.4 onwards) and Section 3 (p.22 onwards)
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan The framework established through the scoping state is repeated at Appendix A of the SA report. Assessment of the compatibility of the plan objectives with the SA objectives in section 2 of the SA report.		Appendix A Section 2 (p.6 onwards)

f. The likely significant effects on the environment, including short, medium and long-term effects, permanent and temporary effects, positive and negative effects, and secondary, cumulative and synergistic effects, on issues such as (a) biodiversity; (b) population; (c) human health; (d) fauna; (e) flora; (f) soil; (g) water; (h) air; (i) climatic factors; (j) material assets; (k) cultural heritage, including architectural and archaeological heritage; (l) landscape; and (m) the inter-relationship between the issues referred to in sub-paragraphs (a) to (l)?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan Assessment of the effects of the alternative development strategies in section 3 of the SA report. The full assessments of the proposed thematic policies and development allocations in Appendices C and D of the SA report, summarised in section 4.		Section 3 (p. 11 onwards) Section 4 (p. 29 onwards) Appendix C

RA02-B RA02-C	Appendix C - Full sustainability appraisal of topic policies Appendix D - Full sustainability appraisal of sites	Appendix D

g. The measures envisaged to prevent, reduce and as fully as possible offset any significant adverse effects on the environment of implementing the plan?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan The full assessments of the proposed thematic policies and development allocations in Appendices C and D of the report, summarised in section 4. This includes discussion of mitigation measures.		Section 4 (p. 29 onwards)
RA02-D	Appendix E – Summary of negative effects at sites and proposed mitigation specifically focusses on negative effects and mitigation requirements		Appendix E

h. An outline of the reasons for selecting the alternatives dealt with, and a description of how the assessment was undertaken including any difficulties (such as technical deficiencies or lack of know-how) encountered in compiling the required information?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		Section 3 (p. 11 onwards) Section 4 (p. 29 onwards)

i. A description of the measures envisaged concerning monitoring in accordance with SEA regulation 17.

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		Section 6 (p.53 onwards)

	Section 6 confirms that the Council intends to use the same monitoring framework for the SA and the Plan. The proposed monitoring framework is set out at Appendix 2 of the Regulation 19 Plan and is repeated for ease in section 6 of the SA report.	

j. A non-technical summary of the information referred to above?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan The whole SA report is written in a non-technical style, but a non-technical summary is provided within the report		p.3

2.10 Does the sustainability appraisal report also include relevant, adequate and proportionate information relating to social and economic issues (in addition to the environmental information required by the SEA regulations referred to in the questions above)[8]?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA01	Sustainability Appraisal Scoping Report for the Local Plan		all
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		all

2.11 Does the sustainability appraisal report identify and appraise reasonable alternatives that take account of the objectives and geographical scope of the plan[9] including relating to:

a. The spatial strategy?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan Appendix B - Sites included in each strategy option		Section 3 (p. 11 onwards) and Appendix B

[8] NPPF 33 and PPG ID:11-001-20190722.
[9] SEA Regulation 12(2) and PPG ID:11-018-20140306. The subjects listed (a) to (c) are not specified in legislation or national policy, but experience indicates that it may be necessary to identify and appraise reasonable alternatives in relation to them (as well as other elements of the plan as appropriate).

b. If applicable, changes to Green Belt boundaries?

Yes		NO	
Not applicable			

c. The plan's housing requirement?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan Appendix B - Sites included in each strategy option		Section 3 (p. 11 onwards) and Appendix B

2.12 Was the appraisal of the reasonable alternatives carried out using the same methodology and level of detail as the appraisal of the policies and proposals in the plan[10]?

Yes	x	NO	
Doc ref	**Doc hyperlink**	**Relevant page(s)**	
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan	Section 3 (p. 11 onwards)	

Habitat regulations assessment

2.13 Has the Council carried out a habitat regulations assessment of the Plan under regulation 105 of the Conservation of Habitats and Species Regulations 2017 (as amended) which considers the likely significant effects of all the development proposed in the Plan (in combination with other relevant plans and projects) on relevant habitat sites[11] in the plan area and elsewhere?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA03	Habitat Regulations Assessment (HRA) plus appendices, all at Local Plan Evidence: Studies and Strategies		all

2.14 If **NO**, has the Council published a habitat regulations screening report that demonstrates that the development proposed in the plan (in combination with other relevant plans and projects) will not be likely to have any significant effects on

[10] Calverton PC v Nottingham CC [2015] EWHC 1078 (Admin).
[11] Any site which would be included within the definition at regulation 8 of the Conservation of Habitats and Species Regulations 2017 for the purpose of those regulations, including candidate Special Areas of Conservation, Sites of Community Importance, Special Areas of Conservation, Special Protection Areas and any relevant Marine Sites.

relevant habitat sites in the plan area or elsewhere (without taking into account any mitigation measures[12])?

Yes		NO	
Not applicable			

Climate change

2.15 Does the plan include policies designed to secure that the development and use of land in the planning authority's area contributes to the mitigation of, and adaptation to, climate change as required by section 19(1A) of the 2004 Act?

Yes	x	NO		Plan page(s)	See below
Embedded in much of the plan but in particular: Policy 11, p. 76 and Policies 16-18 (p.177 to 192)					

Strategic priorities

2.16 Does the plan identify the Council's strategic priorities for the development and use of land in the area as required by section 19(1B) of the 2004 Act?

Yes	x	NO		Plan page(s)	See below
Section 2 of the Plan sets out the Strategic Priorities for the plan in a discussion of a Visions and Objectives (p.18 to 28)					

Superseded policies in the adopted development plan

2.17 Does the plan identify all of the policies in the adopted development plan that are intended to be superseded by policies in the plan and state that fact as required by regulation 8(5)?

Yes	x	NO		Plan page(s)	Appendix 4 p.374

Regulation 22 consultation statement

2.18 Has the LPA prepared a consultation statement setting out:

a. who was invited to make representations on the plan at Regulation 18 consultation stage, how those representations were invited, a summary of the main issues raised, and how the representations were taken into account?

Yes		x	NO	
Doc ref	Doc hyperlink			Relevant page(s)

[12] PPG ID: 65-005 to 007-20190722.

SD02	Consultation Statement and Appendices, all at Local Plan Evidence: Studies and Strategies	all

b. the number of representations made under Regulation 20 and a summary of the main issues raised in those representations?

Yes		**NO**	x
Doc ref	**Doc hyperlink**		**Relevant page(s)**
The Council is aware of this requirement and will include this information in an update to the Consultation Statement before submission			

2.19 Does the consultation statement comprehensively and succinctly summarise all of the main issues raised in representations made under Regulation 20 and set out the Council's response to each following the approach set out in the PINS Procedure Guide and PAS guidance[13]?

Yes		**NO**	x
Doc ref	**Doc hyperlink**		**Relevant page(s)**
The Council is aware of this requirement and will include this information in an update to the Consultation Statement before submission			

Representations

2.20 Are all of representations made under Regulation 20 formatted and referenced ready to be posted on the examination website in accordance with PINS guidance[14]?

Yes		**NO**	x
The Council is working on this and this will be ready for submission			

2.21 Will all of the representations made under Regulation 20 be readily accessible on the examination website, with each representor's full set of comments available in one downloadable document, and will those documents be ordered alphabetically by representor name?

Yes	x	**NO**	
The Council is working on this and this will be ready for submission			

Supporting documents

2.22 Has the LPA prepared all of the supporting documents which it considers are relevant to the preparation of the plan[15] (ie all of the evidence that is necessary to justify the plan)?

Yes	x	**NO**	

[13] Local Plan Reg 22 Consultation Statement | Local Government Association
[14] https://www.gov.uk/guidance/local-plan-examination-webpages-advice-for-local-planning-authorities
[15] Regulation 22(1)(e).

The Council ensured that the evidence base was up to date and published at Local Plan Evidence: Studies and Strategies during the Regulation 19 Publication. However, some of these documents may receive minor updates prior to submission and a small number of additional documents (such as Topic Papers, additional Statements of Common Ground and an initial set of proposed modifications) will be added.

3. Plan content and evidence

Strategic policies

3.1 Does the plan explicitly identify strategic policies to address the strategic priorities for the development and use of land in the area?

Yes	x	**NO**		**Plan page(s)**	See below
Section 2 of the Plan sets out the Strategic Policies (p. 18 to 83) Footnote 20 on p. 27 confirms that 20 The policies in this section of the plan are considered to be the strategic policies described in paragraph 17 of the NPPF.					

Plan period

3.2 Do the strategic policies in the plan look ahead over a minimum 15 year period from adoption[16]?

Yes	x	**NO**		**Plan page(s)**	See below
The plan period runs to 2043, with adoption planned for late 2027 / early 2028					

Housing requirement

3.3 Does the plan include a minimum housing requirement figure that meets or exceeds local housing need calculated using the standard method in national planning practice guidance?

Yes		**NO**	x	**Plan page(s)**	See below
Policy 6 'Amount of Housing', p.59					

3.4 If **NO**:

a. Is the plan supported by evidence intended to show that the application of policies in the NPPF that protect areas or assets of particular importance provides a strong reason for restricting the overall scale, type or distribution of development in the plan area; or any adverse impacts of meeting local housing need in full would significantly and demonstrably outweigh the benefits when assessed against policies in the NPPF taken as a whole?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**

[16] For the purposes of considering this question, it should be assumed that the plan will be adopted no earlier than one year after the date on which it is submitted for examination, and that the 15 year period starts on the 1 April following the date of adoption.

RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan	Full Document
NE11 NE12	Strategic Flood Risk Assessment Strategic Flood Risk Assessment (SFRA) Part 2 (Local Plan Sites)	Full Document
TBC	Development Strategy Topic Paper (to be further updated)	Full Document
TBC	Housing Supply Topic Paper (being prepared)	Full Document
TBC	Housing Allocations Topic Paper (being prepared)	Full Document
TBC	Employment Topic Paper (being prepared)	Full Document
HS01	Havant Borough Constraints Study	Full Document
HS05	Strategic Housing and Economic Land Availability Assessment (SHELAA)	Full Document
SI01	Town Centre Regeneration Appraisal Sites Report	Full Document
HE14	Nature Recovery and Environmental Mitigation Opportunities	Full Document

b. If applicable[17], has the Council reviewed Green Belt boundaries and does that review provide clear evidence that altering the boundaries to meet needs in full would fundamentally undermine the purposes (taken together) of the remaining Green Belt when considered across the area of the plan?

Yes		**NO**	x
Doc ref	**Doc hyperlink**		**Relevant page(s)**
Not applicable – no greenbelt in borough			

Housing land supply[18]

3.5 Does the plan identify a sufficient supply and mix of sites (to ensure that the minimum housing requirement can be met) comprising:

a. Specific, deliverable sites for five years following the intended date of adoption[19]?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
TBC	Housing Supply Topic Paper (being prepared)		page 22

b. Specific, developable sites or broad locations for growth for the subsequent years 6-10 and, where possible, for years 11-15 (following adoption)?

[17] This requirement would apply to plans being examined in the context of NPPF December 2024 or February 2025 that include areas of Green Belt.
[18] LPAs may wish to use PINS' HLS templates here https://www.gov.uk/government/collections/local-plans-housing-land-supply-evidence
[19] For the purposes of considering this question, it should be assumed that the plan will be adopted no earlier than one year after the date on which it is submitted for examination, and that the five year period starts on the 1 April following the date of adoption.

Yes	x (to year 11)	NO	X (year 12 onwards)

Doc ref	Doc hyperlink	Relevant page(s)
TBC	Local Plan	Appendix 1: Housing Trajectory
TBC	Housing Supply Topic Paper (being prepared)	page 22
TBC	Housing Allocations Topic Paper (being prepared)	Full Document

3.6 Is the plan supported by up-to-date evidence in accordance with national planning guidance[20] intended to demonstrate that each site that makes up the land supply identified in the plan meets the NPPF definitions of "deliverable" and "developable", along with a trajectory for each site?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
HS05	Strategic Housing and Economic Land Availability Assessment (SHELAA)	all
TBC	Local Plan	Appendix 1: Housing Trajectory

Affordable housing

3.7 Is the plan supported by up-to-date evidence[21] prepared in accordance with national planning policy guidance relating to affordable housing need?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
HS02	Housing Needs Analysis	p.22 onwards
HS02-A	Housing Needs Analysis Addendum	p.37 onwards

Gypsies and Travellers

3.8 Is the plan supported by up-to-date[22] evidence to establish the accommodation needs of gypsies and travellers and travelling showpeople in accordance with PPTS policy A?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
HS08	Gypsy and Traveller Accommodation Assessment	all

[20] PPG ID:68.
[21] For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).
[22] For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).

3.9 Does the plan include pitch targets for gypsies and travellers and plot targets for travelling showpeople consistent with the up-to-date evidence in accordance with PPTS policy B?

Yes	x	**NO**		**Plan page(s)**	Policy 43, p.291

3.10 Does the plan identify a supply of:

a. Specific, deliverable sites for pitches and plots for five years following the intended date of adoption[23]?

Yes	x	**NO**		**Plan page(s)**	Policy 43, p.291

b. Specific developable sites, or broad locations, for years 6 to 10 and, where possible, for years 11 to 15?[24]

Yes	x	**NO**		**Plan page(s)**	Policy 43, p.291

3.11 Is the plan supported by up-to-date evidence in accordance with national planning guidance[25] intended to demonstrate that each site that makes up the land supply for pitches and plots identified in the plan meets the NPPF definitions of "deliverable" and "developable", along with a trajectory for each site?

Yes		**NO**	x
Doc ref	**Doc hyperlink**		**Relevant page(s)**
HS08	Gypsy and Traveller Accommodation Assessment		all
	Submission Local Plan		Policy 43, p.291
The need established in the evidence base is considered met by a site which already has planning permission. The site subject to that permission is safeguarded through Policy 43, meeting the borough's need. It is not considered that additional evidence of the site's deliverability and developability is required.			

Economic development

[23] For the purposes of considering this question, it should be assumed that the plan will be adopted no earlier than one year after the date on which it is submitted for examination, and that the five year period starts on the 1 April following the date of adoption.
[24] For the purpose of this question, and to be consistent with the approach to general housing land supply, the deliverable sites for pitches and plots should be for the five years following the intended date of adoption, as should years 6 to 10 and 11 to 15.
[25] PPG ID:68.

3.12 Is the plan supported by up-to-date[26] evidence that quantifies the need for additional floorspace for industrial and storage/distribution uses over a minimum 15 year period from adoption?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
EC02	Havant 2024 Employment Land Review		all
EC02A	Employment Land Review (ELR) Update		all

3.13 Does the plan identify sufficient land to meet the identified need for additional industrial and storage/distribution floorspace over a minimum 15 years from adoption?

Yes	x	**NO**		**Plan page(s)**	Policy 7, p.64

3.14 Is the plan supported by up-to-date[27] evidence that quantifies the need for additional floorspace for office, retail, and leisure uses looking at least 10 years ahead[28]?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
EC02	Havant 2024 Employment Land Review		all
EC02A	Employment Land Review (ELR) Update		all
EC04	Town Centres and Retail Study		all

3.15 Does the plan identify land with sufficient capacity to meet the identified need for office, retail and leisure uses for at least ten years ahead[29]?

Yes	x	**NO**		**Plan page(s)**	Policy 7, p.64 Policy 3, p.40 Policy 45, p.302

Site selection methodology

3.16 Is the plan supported by an explanation of how the allocations (for housing, economic development and other uses as relevant) were chosen and other potentially reasonable alternative sites not chosen?

Yes	x	**NO**	

[26] For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).
[27] For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).
[28] For the purpose of this question, “at least ten years ahead” should be from the intended date of adoption.
[29] For the purpose of this question, “at least ten years ahead” should be from the intended date of adoption.

Doc ref	Doc hyperlink	Relevant page(s)
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan	Full Document
HS05	Strategic Housing and Economic Land Availability Assessment (SHELAA)	Full Document
TBC	Housing Allocations Topic Paper (being prepared)	Full Document

Viability

3.17 Is the plan supported by an up to date viability assessment carried out in accordance with national planning practice guidance?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
HS03	Stage 1 Local Plan Viability Assessment		all
HS12	Stage 2 Local Plan Viability Assessment		all

Green Belt

3.18 Does the plan include any changes to the established Green Belt boundaries in the adopted development plan (additions and/or deletions, irrespective of size)?

YES		No	x
Not applicable – no Green Belt in Havant Borough			

3.19 If **YES**:

a. Has every change to the Green Belt (additions and/or deletions, irrespective of size) been clearly identified in the plan and/or another submitted document?

Yes		NO	x
Not applicable – no Green Belt in Havant Borough			

b. Is the plan supported by a review of the Green Belt (including Grey Belt) in accordance with NPPF and PPG ID: 64 (2025)?

Yes		NO	x
Not applicable – no Green Belt in Havant Borough			

c. Is the plan supported by evidence setting out the exceptional circumstances for each change to the Green Belt made in the plan (additions and/or deletions, irrespective of size)?

Yes		NO	x
Not applicable – no Green Belt in Havant Borough			

d. Does the submitted policies map show the revised Green Belt boundaries?

Yes		NO	x

Not applicable – no Green Belt in Havant Borough

Flood risk

3.20 Is the plan supported by a level 1 strategic flood risk assessment based on up to date evidence?

Yes	x	**NO**	

3.21 Does the plan allocate any sites for housing or economic development that are within areas at risk of flooding (flood zones 2 or 3, or at risk of surface water flooding or flooding from other sources)?

YES	x	**No**	

If **YES**, is the plan supported by:

a. Level 2 flood risk assessment based on up to date evidence?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
NE12	Strategic Flood Risk Assessment (SFRA) Part 2 (Local Plan Sites)		all

b. Up to date evidence that the sequential test has been applied?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
NE12	Strategic Flood Risk Assessment (SFRA) Part 2 (Local Plan Sites)		Appendix 1

c. Up to date evidence that the exception test has been applied (if applicable)?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
NE12	Strategic Flood Risk Assessment (SFRA) Part 2 (Local Plan Sites)		Appendix 1

Transport

3.22 Is the plan supported by up to date, adequate evidence assessing the individual and cumulative impacts of the development proposed in the plan on highway safety and the road network?

Yes	x	**NO**	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
IT06	Strategic Transport Assessment (STA)		all

Infrastructure

3.23 Is the plan supported by up-to-date, adequate evidence about the new or improved infrastructure required to facilitate the development proposed in the plan?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
IT01	Infrastructure Delivery Plan		all

Biodiversity

3.24 Is the plan supported by up-to-date, adequate evidence assessing the impacts of the development proposed in the plan on biodiversity?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		SA Objective 1: Biodiversity impacts discussed at p.29 onwards (topic policies) and p.42 onwards (sites)
RA03	Habitat Regulations Assessment (HRA)		All
KS07	Biodiversity Strategy		The effects of development on biodiversity are considered and actions for the Local Plan signposted throughout

Landscape

3.25 Is the plan supported by up-to-date, adequate evidence assessing the impacts of the development proposed in the plan on the landscape?

Yes	x	NO	
Doc ref	**Doc hyperlink**		**Relevant page(s)**
HS05	Strategic Housing and Economic Land Availability Assessment (SHELAA)		Table, p.13 and para 3.47, p.17 for general approach; and assessment of each site
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan		SA Objective 8 'Landscape, Townscape and Heritage' discussed at p.40 onwards (topic policies) and p. 50 onwards (sites)

Historic environment

3.26 Is the plan supported by up-to-date, adequate evidence assessing the impacts of the development proposed in the plan on the historic environment?

Yes	x	NO	

Doc ref	Doc hyperlink	Relevant page(s)
SI02	College Road Housing Sites Heritage Assessment and Settings Study	all
HS05	Strategic Housing and Economic Land Availability Assessment (SHELAA)	Table, p.13 for general approach; and assessment of each site
RA02	Sustainability Appraisal (SA) of the Regulation 19 Draft Local Plan	SA Objective 8 'Landscape, Townscape and Heritage' discussed at p.40 onwards (topic policies) and p. 50 onwards (sites)

Other soundness issues

3.27 Are there any other soundness issues raised in representations made under regulation 20 that could potentially require a significant amount of work to address during the examination?

YES	x	No	

There are two sites promoted by the development industry where the representations challenge the soundness of the Council's approach towards flood risk and development on Hayling Island. One of these sites has recently been granted planning permission following an appeal.

The Sustainability Appraisal, constraints study, SFRA and other evidence address this issue and the Council has also prepared an extensive topic paper which pulls together the evidence base for the development strategy.

End of pre-examination checklist