15th October 2026

Wecock Neighbourhood Management Board

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18:00 to 19:30 The Acorn Centre

In Attendance

Ann Waters (Co-chair)	Acorn Community Centre, Chair of Trustees
Cllr Jason Gillen	Havant Borough Council, Ward Councillor for Hart Plain
Andy Kennedy	Y Services for Young People, Chair of Trustees
Caroline Hellier	Resident, Community Champion
John Colman	Resident, Community Champion
Lou Alden	The Cowplain School, Community Champion
Revd Kate Macfarlane	Hart Plain Church
Pauline Stainsby	The Cowplain School, Resilience Centre worker
Sarah Goodwin	Motiv8, Head of Safeguarding and Compliance
Sharon Peckham	Hart Plain Infant School, Headteacher

Apologies

Dominique Hodgson	Resident, Community Champion
Marie Hattersley (Co-chair)	Acorn Community Centre, Trustee Portsmouth City Council, housing officer
Scott Elliott	Acorn Community Centre, Community Champion
Simon Waters	Resident, Community Champion
William Mansfield	MP Staff/Parliamentary Aide representing Rt Hon Suella Braverman MP

Observers

Richard Jones	Havant Borough Council, Pride in Place lead
Emma Dovener	Havant Borough Council, Pride in Place Coordinator
William Bentley	Havant Borough Council, Pride in Place Support Officer

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Agenda

ITEM	TITLE
1	**Welcome** AW welcomed everyone. Apologies were received from DH, MH, SE, SW and WM.
2	**Minutes of the last meeting** Board members reviewed the minutes from the previous meeting on 17/09/26. The minutes were declared accurate and agreed.
3	**Actions** Board reviewed the action log. PS will join JG, MH, RJ on finance sub-committee. AW is still waiting to hear back from her contact at the local food bank about a suitable time and date for a visit. WB will offer email reminders to Board members for any actions with an immediate deadline. DECISION: Marie Hattersley, Jason Gillen and Pauline Stainsby will form a Finance Sub-Committee, with Richard Jones acting as the Accountable Body representative
4	**Visioning Event** EKD explained a proposed layout for engagement activities around the Acorn Centre for the Visioning Event on 16/10/2026. She outlined what engagement activities were going on and how they would work, and who was currently working on which activity. EKD asked for some volunteers to take charge of some activities on the evening: • PS offered to take charge of “Spending exercise” table • SR nominated to help with “Air Your Laundry” activity EKD then clarified that red wristbands would be used to identify who does not want to be photographed during the event. CH explained her “Pride in Nature” and “Pride in Play” displays for her activity stations. AW said she would ask SE to draw up a risk assessment for the event – EKD offered to help if needed. Board members have been raising awareness of event to all their organisations in efforts to get a good attendance. Members also briefly considered ways of advertising future events which could help to spread greater awareness: • Notices at bus stops/high foot-traffic places • Advertising on buses **Logo designs**

	EKD showed Board members different draft logo designs which have been drawn up by the HBC Comms team, and asked Board members for some feedback on the design ideas. After seeing the designs, some ideas and recommendations were highlighted: • Use "Wecock Farm" not Wecock • Focus on "future" rather than roots motif • "Working for Wecock" or "Working for Wecock Farm" suggested SP also shared feedback from schools and some themes from what the children wanted to see represented: • Love • Open spaces • Trees ACTION: EKD – Share Board feedback with Comms Team
5	**Data sharing and media consent** EKD highlighted some quick issues with data sharing between Board members. She received verbal permission from all present Board members to share email addresses among Board members; a privacy policy statement will be circulated with the meeting minutes. Present board members also signed media consent forms to allow for photos to be taken and shared for promotional purposes. ACTION: WB – Share privacy policy statement along with this meeting's minutes

6	**Policy development**
	
	Safeguarding:
	
	EKD highlighted the need for the Board to adopt a safeguarding policy as part of developing their governance procedures. She proposed the following:
	
	• Suggest that we select a Safeguarding Lead for each Board
	• Suggest the Board formally adopts the HBC safeguarding policy, reviews in one year It would be the role of the Safeguarding Lead to ensure that any Board members present know:
	  ○ where the safeguarding policy can be accessed
	  ○ have access to and receive training appropriate for their role
	  ○ how to report any disclosures or concerns what reporting procedure to follow
	• Safeguarding Lead also responsible for recording and storage of reports/concerns (e.g. through a dedicated PIP email address or online file storage)
	• See the signs / know what to do / record & report
	
	AK raised that Hampshire Safeguarding Children Board has recently updated guidance, and although HBC policy was ratified in September 2026, it would have been proposed before updated guidelines came out.
	
	AK appointed Safeguarding Lead for the Board, and SP appointed Deputy.
	
	DECISION: Andy Kennedy appointed Safeguarding Lead, with Sharon Peckham appointed Deputy
	
	DECISION: Board agreed to adopt HBC's safeguarding policy for the interim period and may draft and adopt their own policy at a later date.

	Lone/Out of hours working: EKD also suggested that the Board adopt HBC's Lone/Out of hours working policy. She proposed the following: 1. If undertaking PIP engagement as part of your organisational role, follow your organisational lone/out of hours working policy and procedure. 2. Use flow assessment chart to determine level of risk, and send to PIP Coordinator to log engagement and track risk levels. 3. If undertaking engagement work during the day (9-5), keep phone on you, ensure that PIP coordinator aware of plans, message or call at end of meeting/visit. PIP coordinator to log engagement with calendar reminder for expected check in time. If PIP Coordinator on leave to delegate to PIP lead officer. 4. If undertaking out of hours work, always in minimum of pairs, with mobile phone on you. If any elevated threat posed by location or people, a full risk assessment to be undertaken, with mitigations that could include regular check-ins with PIP Coordinator, use of HBC out of hours service, checking of Incident Register Board acknowledged that not all members belong to an 'organisation' that will have a lone/out of hours working policy. Board members suggested that they should be identifiable whilst conducting engagement activities. They proposed using PiP lanyards when doing engagement, and suggested printing PiP ID cards for members. EKD offered to be on call for out-of-hours engagement if Board members let her know their plans and proposed that this be trialled over the next 3 months. ACTION: WB – Order photo ID cards for Board members ACTION: EKD – Share Safeguarding and Lone Working policy statements with Board
8	**Monitoring report** RJ made the board aware of the upcoming October monitoring reports, which require the Boards and Accountable Body to give a light-touch feedback report on the current progress of their Programmes, including a finance update, any planned projects, and any changes in Board membership. ACTION: RJ – Send the October monitoring report to Board members
7	**Standing items** **Workshop update & decisions:** EKD noted that the Board is not required to publish minutes from workshop activities, and that any decisions from workshops will be entered into minutes at next board meeting At the 01/10/26 Workshop, the following decisions were made: • Agreed to use PiP funding to cover the cost of printing 1,000 engagement postcards to engage with and spread awareness to the local community EKD showed the Board the collaborative Miro Boards which had been set up as a way for Board members to interact and expand on ideas from the workshop with any new ideas, including deeper engagement, quick wins ideas, and starting to identify risks to Programme and Board.

	Members raised issues with the Miro board, which was suggested as a way for Board members to contribute collaboratively on quick wins, potential risks to the Programme, and any other ideas. Members highlighted that Miro's compatibility with phones was quite poor, and that not everyone had personal laptops to access and use the board. No alternative platforms were offered at this stage. JC and SG offered to add things to the Miro board on behalf of other members if needed. Other standing items were deferred for this meeting in the interest of time: • **Finance update** • **Community engagement and PiP Plan update**
9	**AOB** AW informed Board members that SdM is no longer working for Healthwatch Hampshire, and as she lives out of area she is resigning from the Wecock Neighbourhood Board. The decision as to whether a new representative will be apointed, from Healthwatch Hampshire or elsewhere, was deferred to a future meeting. The Board discussed some vacant properties which had been identified, and they considered the possibility of the PiP Programme purchasing one of the properties and turn it into a skills centre for local residents. • The former Sure Start Centre in Linnet Close was identified, however it is currently listed as Sold Subject to Contract • 141 London Road was thoroughly discussed, however it lies outside of the PiP Wecock boundary RJ encouraged the Board to carefully consider the challenges an undertaking of that size would present, such as risks, whether the building is fit for purpose, costs to business, and having a stable operating model. Substantial and thorough preparatory work would need to be conducted by the Board if a project of this scale were to go ahead, and a strong business case would need to be prepared. The Board considered other skills training opportunities in the borough, such as the Apex Centre in Leigh Park, and wanted to get an idea of the "NEET" Rate for the Wecock area. LA made the point that while there is skills training throughout the Havant Borough, a closer skills centre can help Wecock school leavers who don't have the money to go further for skills training. JC offered to speak to AA connection for mechanics skills training in order to keep options open for the future. SG suggested that if the Board sponsors any skills training or other workshops that they adopt a "growth approach" – start skills workshop small and then build up depending on reception, whilst acknowledging that any potential project would need to meet school requirements. This will allow them to gauge whether there would be a real benefit to a full skills centre. AK flagged that the Bordon Future Skills Centre had been forced to close due to declining student numbers and rising running costs.
10	**Date and time of next meeting**

	The **next workshop** session will be held on **Thursday 5th of November**, from 18:00 to 19:30 at The Acorn Centre. The **next full Board** meeting will be held on **Thursday 19th November**, from 18:00 to 19:30 at The Acorn Centre.

Decision Log

Date	Decision made
15/10/2026	Marie Hattersley, Cllr. Jason Gillen and Sharon Peckham will form a Finance Sub-Committee, with Richard Jones acting as the Accountable Body representative
15/10/2026	Andy Kennedy appointed Safeguarding Lead, Sharon Peckham appointed deputy
15/10/2026	Board agreed to adopt HBC's safeguarding policy, and agreed an approach to lone/out of hours working

Action Log

Date Assigned	Action	Nominee
12/08/2026	Sign all three of the key Board documents no later than the 30th of November	All remaining Board members
15/10/2026	Share Board feedback with HBC Comms Team	Emma Dovener (Havant Borough Council)
15/10/2026	Share privacy policy statement along with the 15/10/26 meeting minutes	William Bentley (Havant Borough Council)
15/10/2026	Share Safeguarding and Lone Working policy statements with Board	Emma Dovener (Havant Borough Council)
15/10/2026	Order photo ID cards for Board members	William Bentley (Havant Borough Council)
15/10/2026	Share October monitoring report with Board members	Richard Jones (Havant Borough Council)