

Wecock Neighbourhood Management Board

29th of July 2026

18:00 to 20:00 The Acorn Centre

Attendees

Ann Waters (Co-chair)	Acorn Community Centre, Chair of Trustees
Marie Hattersley (Co-chair)	Acorn Community Centre, Trustee Portsmouth City Council, housing officer
William Mansfield	MP Staff/Parliamentary Aide representing Rt Hon Suella Braverman MP
Caroline Hellier	Resident, Community Champion
John Colman	Resident, Community Champion
Lou Alden	The Cowplain School, Community Champion
Pauline Stainsby	The Cowplain School, Resilience Centre worker
Sarah Goodwin	Motiv8, Head of Safeguarding and Compliance
Sayda De Maurier	Healthwatch Hampshire, Engagement Officer
Sharon Peckham	Hart Plain Infant School, Headteacher
Simon Waters	Resident, Community Champion

Apologies

Cllr Jason Gillen	Havant Borough Council, Ward Councillor for Hart Plain
Andy Kennedy	Y Services for Young People, Chair of Trustees
Dominique Hodgson	Resident, Community Champion
Revd Kate Macfarlane	Hart Plain Church
Scott Elliott	Acorn Community Centre, Community Champion

Observers

Stuart Palmer	Havant Borough Council, Regeneration Manager
William Bentley	Havant Borough Council, Pride in Place Support Officer
Laura Wormwood	The Spring Arts Centre, Co-CEO and Creative Director

Agenda

ITEM	TITLE
1	Welcome and Introductions Co-Chairs Ann and Marie welcomed everyone and explained the meeting agenda Board Members and representatives from Havant Borough Council all introduced themselves.
2	Minutes of the last meeting All Board members briefly reviewed the minutes from the meeting on 14/07/26 and agreed that the minutes from last meeting were accurate. ACTION: HBC – Print out minutes for meetings in future
3	Actions AW and MH ran through the action list from the meeting on 14/07/26. The completed actions were as follows: • HBC sent round the funding profile to Board members along with minutes from the meeting on 14/07/26 • Board members read the Terms of Reference, Register of Interests and Code of Conduct and decided that no amendments were needed • HBC added place for Board members to sign Terms of Reference and Code of Conduct • HBC sent the PiP engagement toolkit to Board members via email, with printed copies also provided at this meeting • Ann and Marie set up a WhatsApp group for Board members to communicate and discuss ideas JC explained the progress he had made on the Board website and QR code links (explained further in item 7) ACTION: HBC - Send round new boundary for filing purposes
4	Engagement Training (The Spring Arts Centre) LW gave an informal training session for Board members to help them generate ideas for how to engage with the community. LW explained her role in the Wecock Farm Summer Festival, and how she hoped the Board could use the event as an early engagement opportunity to discuss some ideas and hear feedback from the local community. AW made clear the objectives of the Festival, namely: • To give the community an opportunity to have some fun • To be inclusive of the whole community • To act as a place for people to meet and connect with one another. AW explained that the festival also provided the perfect opportunity to engage the community as part of both the Pride in Place Programme, and the Place Partnerships programme, which will often cooperate and collaborate with each other. LW elaborated that the engagement at the Summer Festival should act as a starting point to get to know local people and the issues they face, and should be limited in scope as such, with priority engagement questions agreed beforehand by members of the Board

	LW gave some suggestions about how to engage with people and get their opinions without reading off instructions and set questions from a clipboard, suggesting to Board members that they engage through a “creative lens” in order to help get people interested, and to “meet them where they are” when asking questions. LW outlined examples of engagement activities from a recent event she had helped with, Discover Your Leigh Park, such as: • “Draw Front Lawn” – children were asked to draw how they feel when they’re at the Front Lawn Park, which then evolved into people drawing and writing what they envision could be in the park in the future • Sticker voting activity – children were shown a selection of ideas of features and activities which could be added to the park, and given stickers for them to vote on their favourites, which gave staff the opportunity to ask questions with the children about what they were voting on and why, opening up conversation and discussion on wider issues • Incentive – Children who participated in these engagement activities were offered a voucher for a free ice cream as an incentive, which helps boost the number of people that are being engaged with LW suggested that the people helping with the engagement activities should take note of the tone of people’s responses, how people say they feel, the words they use, and the common phrases which come up. These can then be scanned in after the event, with additional comments being written to expand on the ideas and feedback offered by the community. LW emphasised that the engagement conducted at the Summer Festival is not about finding out all the problems which the community faces, it’s just about getting some initial ideas and having somewhere to start from. AW explained that some of the engagement ideas from the Discover Your Leigh Park event would also be used for the Summer Festival, and encouraged other Board members to give their own suggestions for engagement activities if they had any, in order to try and reach out to as many people as possible during the event.
5	Future engagement and reaching out to the community Board members discussed ideas for future engagement activities, namely conducting smaller sessions with focus groups which were designed to examine specific local priorities. Members identified some priority issue areas so they can target engagement • Social isolation • Anti-social behaviour, and by extension the associated safety concerns • Reading and internet literacy SM offered to help out with engagement questions, as it ties-in with her day-job which frequently involves speaking to members of the Wecock community. The Board recognized that engagement activities would also help to identify people with a natural enthusiasm and energy, who could subsequently be reached out to either for further engagement or to directly assist in helping the Board engage with more people in the community. Board members discussed reaching out to housing stakeholders within the community, in order to ask them for support in helping spread awareness of the Board, PiP, and engagement opportunities going forward. Some suggested stakeholders were: • Portsmouth City Council, who have the authority to grant the Board access to community notice boards located in residential • VIVID Housing Ltd • Sanctuary Housing

	MH proposed putting up a Facebook post to engage leaseholders, which raised the issue of families within the Wecock area who struggled with internet literacy. The Board subsequently discussed the idea of a local skills hub to help people learn how to use the internet (among other skills). Board members suggested that the proposed skills hub should be accessible via a referral from other service facilities, such as the schools which are represented by members of the Board. To account for issues with internet literacy, Board members suggested using video clips to advertise engagement and explain matters related to the PiP Programme. The videos could be shared on social media, alongside being put up on the Board's website. ACTION: ALL – Come up with some agreed engagement questions for Wecock Summer Festival ACTION: ALL – Drop any priority issues which could be used for engagement in the WhatsApp group chat
6	Review and sign Terms of Reference and Code of Conduct Having agreed that no amendments were needed to the Terms of Reference, Register of Interests and Code of Conduct, AW and MH encouraged Board members to sign all the documents at the earliest convenience, and to send these to HBC for filing purposes. ACTION: ALL – Sign Terms of Reference, Code of Conduct, and Register of Interest ACTION: HBC – Resend the Terms of Reference, Code of Conduct, and Register of Interest for Board members to sign ACTION: HBC – Bring in physical copies of the Terms of Reference, Code of Conduct and Register of Interests at the next meeting
7	Board policies The Board suggested setting up some legal policies to help with the operational and functional side of the Board. HBC offered to supply their own models as templates, and to help the Board with the finer details. The policies identified as being of most importance at the meeting were: • Safeguarding • Data protection
8	Website and email JC gave an update on the progress he had made with setting up a website for the Board, saying that the domain had been purchased and the website was established, and would be built up and designed over the coming days. The format of the website and the structure are to be discussed and developed among the Board members. ACTION: HBC – Send John chair biographies (and member biographies, after attaining consent)
9	Board promotion/awareness MH informed the Board that she had placed an order for some identifying lanyards for members of the Board. The option of purchasing window stickers and making posters to spread awareness was brought up again, having been discussed in the last meeting also.

	Board members suggested getting some PiP banners with the PiP logo, and WB reminded the board that they could also come up with their own personal logo to give the Wecock Neighbourhood Board a sense of identity outside of the PiP Programme. The Board proposed that if JC could create a small selection of different logo designs, an engagement activity could be developed to involve the community in choosing their preferred logo. ACTION: John – Develop a few different logo designs for the Board
10	AOB SW proposed that the need should make efforts to engage with traders and workers, as they are an underrepresented group amongst the community. ACTION: HBC – Do some stakeholder mapping with data on traders, workers, and housing associations in the Wecock PiP catchment area
11	Date and time of next meeting The next meeting will be held on Wednesday 12th August, 6pm, at the Acorn Centre. Another meeting will be held on Wednesday 26th August, 6pm, at the Acorn Centre AW and MH reinforced the need to plan ahead when it comes to arranging future meetings, so that people with busy schedules can minimise schedule clashes.

Action list

Action	
Members should consider their local connections and how to engage with these to come up with initial ideas for what would help families and the community to thrive	All Board members
Send engagement data from the study that Y services for Young People conducted on Hayling regarding young people to other Board members for consideration	Andy Kennedy
Healthwatch will provide some stakeholder mapping and a critique of the engagement toolkit	Sayda De Maurier/ Siobhain McCurrach (or other delegate from Healthwatch Hampshire)
Going door-to-door to raise awareness for the PiP Programme	Cllr Jason Gillen (John Colman has offered to help)
Set up PiP Wecock website and QR code for people to scan, along with a feedback database	John Colman and Havant Borough Council
Think about what questions to ask for engagement	All Board members
Print out minutes for future meetings	Havant Borough Council
Send Board members the new boundary for reference of catchment area	Havant Borough Council
Come up with some agreed engagement questions for Wecock Summer Festival	All Board members
Drop any priority issues which could be used for engagement in the WhatsApp group chat	All Board members
Sign Terms of Reference, Code of Conduct, and Register of Interest documents	All Board members

Resend the Terms of Reference, Code of Conduct, and Register of Interest for Board members to sign	Havant Borough Council
Bring in physical copies of the Terms of Reference, Code of Conduct and Register of Interests at the next meeting	Havant Borough Council
Send Co-Chair biographies to John to put them on the Board's website (and member biographies, after attaining consent)	Havant Borough Council
Develop a few different logo designs for the Board	John Colman
Do some stakeholder mapping with data on traders, workers, and housing associations in the Wecock PiP catchment area	Havant Borough Council