Leigh Park Neighbourhood Management Board

17th July 2026

14:00-16:00 The Dickinson Centre, Park Community School

Attendees

Chris Anders (Chair)	Park Community School, Headteacher
Stuart Crow	MP Staff/Parliamentary Aide representing Rt Hon Alan Mak MP
Cllr Jason Horton	Havant Borough Council, Ward Councillor for Leigh Park Central and West Leigh
Corniche Plumridge	Off The Record, CEO
Jackie Branson	Community Champion
Jamie Graham	Havant Police, Police Sergeant
Revd Jonathan Jeffery	St Francis Church, Leigh Park & St Clare's Church
Kim Benham	Resident, Community Champion
Nancy Fellows	Creatful CIC, Founder
Sarah Goodwin	Motiv8, Head of Safeguarding and Compliance
Sylvia Brunner	Citizens Advice Havant, Volunteer

Apologies

Tim Houghton	Community First, CEO

Observers

Richard Jones	Havant Borough Council, Pride in Place lead
Sara Rowe	Havant Borough Council, Regeneration Officer
William Bentley	Havant Borough Council, Pride in Place Support Officer

Agenda

ITEM	TITLE	LEAD OFFICER
1	**Welcome and Introductions** CA welcomed everyone, and Board Members and representatives from Havant Borough Council all introduced themselves. CA then explained the premise of the Pride in Place Programme and the longevity of the project. He then explained the meeting agenda.	All
2	**Programme Overview** • **Funding Profile** • **Key deadlines** • **Principle objectives** RJ gave an overview of the Pride in Place Programme, expanding on the 10-year investment from central government of up to £20 million RJ explained the role of HBC to the board members: • To establish a Neighbourhood Board to lead on the engagement, planning and delivery of the programme, until such time as a formalised local community organisation can take over, with support and delivery being fully moved out to the community level by the end of Year 3 • As the Accountable Body, HBC receive PiP money, manage it, comply with regulations (such as procurement, subsidy control, first line of assurance, etc.), and sending returns to central government • HBC is here to support and offer advice to the Board but not to dictate where the money will be sent RJ outlines a brief timeline of the funding profile: • HBC already received £150k capacity funding to hire 2 dedicated staff, along with a small amount of capital for “quick wins” later in the year and revenue funding to support the programme • The capital increases around Year 4 significantly • As part of the PiP Programme, 25% of funds are to be spent by Year 4, and 50% are to be spent by Year 7 RJ advised the board against securing additional funding by borrowing, due to potential issues which could arise from a change in central government over the course of the programme. RJ highlighted the current focus on engagement and encourages Board members to make use of their local contacts – he recommended for them to focus on what is celebrated about the Leigh Park area, in order to open conversation as to what additions could make a positive difference. RJ then reminded the board of important upcoming deadlines: • The board creation and boundary change are to be finalised by Friday 17^{th} of July (completed). • A Pride in Place funding plan must be in place by Saturday 28^{th} of November	CA/RJ
3	**Discuss and adopt governing documents** • **Terms of reference** • **Register of interest** • **Code of conduct** CA gave printed copies of the draft Terms of Reference, Register of Interest and Code of Conduct to members to have a brief read through.	CA

	CA suggested that in-person Board meetings should be arranged on a monthly basis until the Pride in Place Plan is completed for the November 30th deadline, with supplementary online meetings and email communications in-between Board meetings. CA proposed that all documents relevant to Board meetings will be circulated beforehand, although physical copies can also be provided at meetings. JG brought up the idea of introducing a “postal vote” for members who have to cancel their attendance last minute but want to have their vote be counted on important Board issues. The proposal was left for consideration for the time being. CA reminded members of the need to involve all members of the Leigh Park community in decision making, and proposed establishing sub-committees later down the line, e.g. a 18-24s Youth Group sub-committee. Members were encouraged to sign the Register of Interests and hand it to the HBC representatives at the end of the meeting if possible. ACTION: HBC – Amend Terms of Reference to include details about the appointment of a Vice Chair ACTION: HBC – Add to agenda for next meeting to nominate or elect a Vice Chair ACTION: ALL – Sign Register of Interests by next meeting (HBC will offer legal advice if necessary) ACTION: ALL – Final versions of Terms of Reference and Code of Conduct to be circulated and approved at the next meeting	
4	**Boundary Change** • **Option to extend boundaries** CA asked Board members to look at printed copies of the current proposed Leigh Park boundary (extended from original boundary through consultation between CA and HBC), and to suggest any further amendments. CA and HBC explained the difficulties posed by the Leigh Park boundary due to the limits posed by the government. HBC clarified some details about the original boundary and how it was calculated using the Office of National Statistics mapping, as some members were confused with how the boundary had been calculated. Proposals were made to extend the boundary to cover the whole of Park House Farm Way. All were in agreement to these changes. CA clarified for members that people outside of the area won’t be excluded from the benefits of PiP, but everything inside the boundary will be the community assets which the Neighbourhood Board has the purview to change and improve. ACTION: HBC – Extend boundary to cover Park House Farm Way	CA
5	**Next steps** CA reminds Board members of the next meeting to be held on September 18th, where they will plot out their development of the Leigh Park Regeneration Plan by first identifying general areas to improve, and then focusing down on the specific things which they want to change.	CA

	CA proposed to arrange and plan more meetings for Board before the November 30th deadline in order to help with constructing the Pride in Place Plan collaboratively. ACTION: ALL – Think about how to engage with the community through their local connections and the organisations which they represent ACTION: HBC – Initiate stakeholder mapping for the proposed Leigh Park area to bring to next board meeting ACTION: HBC – Prepare a proposal for PiP awareness events that can engage with the wider community. ACTION: HBC – Draft a briefing flyer and to share with members of the public to help start conversations about areas of the community they would like to see improved	
6	**AOB** Members brought up the need for agreement around communication when it comes to the PiP project. CA advised that, although raising awareness was important, generating significant community expectations at this early stage could lead to disappointment if commitments could not be fulfilled before the Regeneration Plan receives central government approval, anticipated in spring 2027. Members agreed that there should be meaningful feedback opportunities, but that for now focus should be on sharing good news updates, rather than over-promising on delivery.	CA
7	**Date and time of next meeting** Next meeting to be held 18th September 09:30 to 11:30 at the Dickenson Centre.	ALL

Action list

Action	Nominee
Amend the Terms of Reference to include provisions for the appointment of a Vice-Chair.	Havant Borough Council
Add the nomination or election of a Vice-Chair to the agenda for the next meeting.	Havant Borough Council
Complete and sign the Register of Interests by the next meeting; HBC will provide legal advice where required.	All Board members
Circulate the final versions of the Terms of Reference and Code of Conduct for approval at the next meeting.	All Board members
Extend the programme boundary to include Park House Farm Way.	Havant Borough Council
Consider how local networks and represented organisations can support effective community engagement.	All Board members
Undertake stakeholder mapping for the proposed Leigh Park area.	Havant Borough Council
Develop proposals for Pride in Place awareness events.	Havant Borough Council
Prepare a briefing flyer to support conversations with residents about the areas of the community they would like to see improved.	Havant Borough Council