




The Plaza

THE PLAZA CONFERENCE CENTRE

Public Service Plaza
Civic Centre Road, Havant,
Hampshire, PO9 2AX

For more information or to book, please contact:
Emma Faulkner at emma.faulkner@havant.gov.uk
or email Facilities Management at Havant Borough Council at ft@havant.gov.uk

Havant
BOROUGH COUNCIL

THE PLAZA CONFERENCE CENTRE

The Plaza conference centre features four modern, flexible and fully equipped rooms that can be booked together or separately. These adaptable facilities are well suited to conferences or AGMs, meetings, exhibitions, launches and weddings.



The conference centre facilities include modern toilets, which are accessible to all. Event facilities are based on the first floor of The Plaza, served by a fire-safe lift. Bookings can be made for whole or half-days, or can be charged at an hourly rate. The normal opening hours of The Plaza are 7am-7pm Monday to Friday. Weekend use of the facilities can be organised in advance.

Hurstwood Room

Floor space: 190 m²

Capacity: 100 theatre style, 72 at small tables or 44 at a single table.

Features: Integrated PA and 5000-candle projector. Free wi-fi internet.

A flexible space that is ideal for meetings and conferences. Can be expanded to include the adjacent room (Hollybank), increasing the capacity to 291 m².



Hollybank Room

Floor space: 101 m²

Capacity: 80 theatre style, 56 seated at small tables or 28 at a single table.

Features: Integrated PA with optional portable 5000-candle projector. Free wi-fi internet. Whiteboard and flipchart space that can be curtained off if needed. Access to a mezzanine area overlooking the atrium, which is ideal for catering or breakout areas.



Newlease Room

Floor space: 52 m²

Capacity: 24 seated at small tables or 16 at a single table.

Features: Ideal for training and meetings.

Portable PA equipment and projectors are available for use. Whiteboard and flipchart space. Free wi-fi internet. Can be expanded to include the adjacent room (Turnerbury).



Turnerbury Room

Floor space: 64 m² (excluding bar)

Capacity: 30 seated at small tables or 20 at a single table. Licensed bar area with refrigeration and food preparation facilities. Can be expanded to include the adjacent room (Newlease).



THE PLAZA CONFERENCE CENTRE PRICE LIST

		FULL DAY	HALF DAY	HOURLY
		9am-6pm	9am-1pm or 2pm-6pm	Daytime (9am-6pm)
Hurstwood Room	Standard	£565+VAT	£282+VAT	£70.00+VAT
	Community	£462+VAT	£226+VAT	£56.00+VAT
Hollybank Room	Standard	£452+VAT	£226+VAT	£56.00+VAT
	Community	£339+VAT	£169+VAT	£42.00+VAT
Hurstwood + Hollybank	Standard	£731+VAT	£365+VAT	£91.00+VAT
	Community	£617+VAT	£308+VAT	£77.00+VAT
Newlease Room	Standard	£339+VAT	£169+VAT	£42.00+VAT
	Community	£295+VAT	£147+VAT	£36.00+VAT
Turnerbury Room	Standard	£339+VAT	£169+VAT	£42.00+VAT
	Community	£295+VAT	£147+VAT	£36.00+VAT
Newlease + Turnerbury	Standard	£531+VAT	£265+VAT	£66.00+VAT
	Community	£452+VAT	£226+VAT	£56.00+VAT
Atrium	Standard	£731+VAT	£365+VAT	£91.00+VAT
	Community	£652+VAT	£326+VAT	£81.00+VAT

Rooms are supplied fully equipped to your specification.

Weekend, Bank Holiday and evening bookings can be made at additional cost. Please contact us to agree a price.

Visual aids can be supplied for a charge. Any additional charges will be agreed at the time of booking.

For more information or to book, please contact Emma Faulkner in Havant Borough Council Facilities Management on **07747 623 677** or email emma.faulkner@havant.gov.uk