



**VEHICLES (CRIME) ACT 2001
APPLICATION FOR REGISTRATION OF MOTOR SALVAGE
OPERATOR**

I/We apply for registration with Havant Borough Council as a Motor Salvage Operator. All the details given in this form are correct to the best of my knowledge and belief and I understand that I may be liable to prosecution if a false statement is made in order to obtain registration.

1. *Full name of applicant and date of birth* (if application is from a body corporate or a partnership give the full names and dates of birth of each Director or Partner – continue on separate sheet if necessary).

2. *Home address of applicant* (if the application is by a body corporate or a partnership give the home address (usual place of residents) of each Director or Partner).

3. *The address of each place within the District of Havant which is occupied by the applicant wholly, mainly or partly for the purpose of carrying on a business as a Motor Salvage Operator as defined in Section 1(2) of the Vehicles (Crime) Act 2001.*

4. *If the Operator is a body corporate, it's registered or principal office.*

5. *Is this either an initial application or an application for renewal of registration?*

Initial/ Renewal (delete as appropriate)

6. *Have any previous applications for registration been refused?*

Yes/No

If so, by which local authority and for what reasons?

7. *Has the applicant (and if the application is by a body corporate or a partnership, any of the Directors or Partners) been convicted by a Court for any of the criminal offences listed below which is not now spent under the terms of the Rehabilitation of Offenders Act 1974 (see attached notes).*

Yes/No (delete as appropriate)

Offences under part 1 of the Vehicles (Crime) Act 2001

- Theft or attempted theft of or from motor vehicle contrary to Section 1 of the Theft Act 1968.
- Taking a motor vehicle without consent, contrary to Section 12 of the Theft Act 1968
- Aggravated vehicle taking, contrary to Section 12a of the Theft Act 1968.
- Handling stolen goods contrary to Section 22 of the Theft Act 1968.
- Going equipped to steal or take a motor vehicle contrary to Section 25 of the Theft Act 1968.
- Interference with motor vehicle contrary to Section 9 of the Criminal Attempts Act 1981.
- Tampering with motor vehicle contrary to Section 25 of the Road Traffic Act 1988.

WHO	DATE	OFFENCE	COURT	SENTENCE
-----	------	---------	-------	----------

Please continue on a separate sheet if necessary.

8. *Is the applicant (or if the application is made by a body corporate or a partnership any of the Directors or Partners) an undischarged bankrupt?*

Yes/No (delete as appropriate)

If yes, please give details _____

Any applicant for registration or renewal of registration who knowingly or recklessly makes a false statement or provides false information on their application form for registration will be guilty of a summary offence.

9. Signed _____ Dated _____

Name(please print) _____

The information provided by you may be shared with our partner local authority East Hampshire District Council.

Note 1 when fully completed, this form must be returned to the Licensing Department, Havant Borough Council, Civic Offices, Civic Centre Road Havant, Hants PO9 2AX together with a fee of £115. 00

Note 2 A copy of this application will be submitted to Hampshire Constabulary for their comment.

Note 3 Applicants will be notified of the result of their application for the registration as soon as enquires are complete.

Note 4 The Motor Salvage Operators' Regulations 2002 set out the requirements for records which must be kept by the registered persons.

Requirement for records to be kept by registered persons

- (1) For the purposes of Section 7(1) registered persons must keep the records set out in this Regulation. These records may be kept in either manual or electronic form and must be kept at the registered place of business.
- (2) When a registered person receives any vehicle he must make and keep a record of the vehicle, including the following information:-
 - (a) details of the vehicle registration number, vehicle identification number, make, model and colour of the vehicle.
 - (b) the name, address, and contact details of the supplier of the vehicle;
 - (c) details of what proof of identity was shown to the registered person by, or on behalf of the supplier of the vehicle, to establish the identity of the vehicle supplier. Proof of identity must be by way of one or more of the following:
 - (i) UK driver's licence;
 - (ii) passport;
 - (iii) any form of identification containing a photograph of the vehicle supplier;
 - (iv) two recent utility bills that show both the name and address of the vehicle supplier;
 - (d) the condition of the vehicle;
 - (e) the date on which the information referred to in (a) - (d) above was entered on the record.
- (3) When a registered person sells or otherwise disposes of any vehicle; he must add the following pieces of information to the record made under paragraph (2) of this Regulation:-
 - (a) the date of sale or other disposal of the vehicle:
 - (b) the name, address and contact details of the person receiving the vehicle;
 - (c) details of what proof of identity was shown to him by the person receiving the vehicle;
 - (d) the condition of the vehicle at the time of the sale or other disposal.
(For example, whether it was repaired; unrepaired, dismantled, or in the same condition as at purchase):
 - (e) the date when the information referred to in (a) – (d) above was entered on the record.
- (4) The records referred to in this Regulation must be kept for a period of six years from the date of the last entry on the record for each vehicle.
- (5) Section 7(4) of the 2001 Act applies to the provisions of this Regulation.

MOTOR SALVAGE OPERATORS - CHECK LIST
Vehicles (Crime) Act 2001
Motor Salvage Operators' Regulations 2002

1. Does the person/body corporate/partnership carry on (or intend to carry(on) a Business, which consists; -
 - (a) wholly or partly in the recovery for re-use or sale of salvageable parts from motor vehicles and the subsequent sale or other disposal for scrap of the remainder of the vehicles concerned.
 - (b) Wholly or mainly in the purchase of written-off and their subsequent repair and re sale.
 - (c) Wholly or mainly in the purchase of motor vehicles which are to be the subject (whether immediately or on a subsequent re-sale) of any of the activities mentioned in paragraphs (a) and (b) or
 - (d) wholly or mainly in activities falling within paragraph (b) and (c).

2. On receipt of the form:-
 - (a) Have all the sections been fully completed, particularly the names and address (es) of the applicant(s)?
 - (b) Does the fee (£115) accompany it?
If not return the form for completion.

3. Do any of the applicants (or directors) have any relevant convictions,:-
 - (a) unspent convictions for offences under Part 1 of the 2001 Act:
 - (b) unspent convictions for any of the following offences:-
 - (i) theft or attempted theft of or from a motor vehicle, contrary to
 - (ii) Section 1 of the Theft Act 1968;
 - (iii) Taking a motor vehicle without consent, contrary to Section 12 of the Theft Act 1968;
 - (iv) aggravated vehicle taking, contrary to Section 12A of the Theft Act 1968;
 - (v) handling stolen goods, contrary to Section 22 of the Theft Act 1968;
 - (vi) going equipped to steal or take a motor vehicle, contrary to Section 25 Act 1968;
 - (vii) interference with a motor vehicle, contrary to Section 9 of the Criminal Attempts Act 1981;
 - (viii) tampering with a motor vehicle, contrary to Section 25 of the Road Traffic Act 1988.

These convictions **will** almost certainly render an applicant not “a fit and

Proper person” to be registered

- (c) Is the applicant or are any directors or partners of the applicant business an undischarged bankrupt? Bankruptcy **may** render an applicant not “a fit and proper person” to be registered.

4. Copy the form and any appendices to the Stolen Vehicle Squad at:

HAMPSHIRE CONSTABULARY

Support HQ

Forensic Intelligence Unit

Hamble Lane Southampton SO31 4TS

Direct Tel 02380 745603

Fax 02380 745160

- 5 If all the information required has been submitted, and the Police do not have adverse comments, and the applicants (or a director of any corporate applicant) are "fit and proper " persons to be registered.
- 6 The applicant(s) (or a director of any corporate applicant) will not be fit and proper persons to be registered if they have unspent convictions for the offences set out in 3 above.
- 7 If there are relevant convictions, the application must not be refused/cancelled until notice has been served by the Council on the applicant giving a minimum of 14 days' notice to choose whether they want the application will be determined by the Panel or do not wish to make representations.
- 8 After the time limit expires, either the application will be determined by the Panel on hearing the representations, or if no answer has been received or the answer indicates that they don't want to make representations, the application may be refused/registration revoked.