

HOUSE TO HOUSE FORM OF STATEMENT

Name of the person to whom the permit was granted

Address of the person to whom the permit was granted.....

Name of the Charity or Fund which is to benefit.....

Date of collection..... House to House Permit No.....

SHOW NIL ENTRIES

Proceeds of Collection	Amount	Total	Expenses and Application of Proceeds	Amount	Total
From collecting boxes			Printing and Stationery		
Interest on proceeds			Postage		
Other items			Advertising		
.....			Collecting Boxes		
.....			Badges		
			Emblems		
			Other items		
				
				
			Payments approved under Regulation 15(2)		
			Disposal of balance (insert particulars)		
Total	£		Total	£	

CERTIFICATE OF THE PERSON TO WHOM THE PERMIT WAS GRANTED

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

Date..... Signed.....

CERTIFICATE OF ACCOUNTANT

(This part of the form **MUST** be signed by one of the following before being returned to the Licensing Office Havant Borough Council, Civic Offices, Civic Centre Road, Havant, P09 2AX.)

- i. An accountant or Accounting Technician qualified by examination:
- ii. A Chartered Secretary:
- iii. A Solicitor:
- iv. An Associate of the Institute of Bankers:
- v. The Manager of a Bank:
- vi. The Manager of a Building Society:

I certify that I have obtained all the information and explanations required by me and that the above statement is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

Date..... Signed

Qualifications