



Public Service Plaza
 Civic Centre Road
 Havant
 Hampshire, PO9 2AX

For more information or to book, please contact Neill Payne at Havant Borough Council on 023 9244 6646 or email neill.payne@havant.gov.uk

Event facilities at The Plaza

Event facilities at The Plaza

The Plaza events suite features four modern, flexible and fully equipped rooms that can be booked together or separately. These adaptable facilities are well suited to conferences or AGMs, meetings, exhibitions, launches and weddings.

Council Chamber
 Floor space: 190 m²
 Capacity: 100 theatre style, 72 at small tables or 44 at a single table,
 Features: Integrated PA and 5000-candle projector, free wi-fi internet. A flexible space that is ideal for meetings and conferences.
 Can be expanded to include the adjacent conference room, increasing the capacity to 291 m².



Atrium
 Provides reception facilities for the Plaza
 Features: Free wi-fi internet; Hot and cold drinks and snack vending machines, Comfortable seating area, café seating area, accessible toilets
 The plaza atrium is available for bookings at weekends and evenings
 Floor space: 259 m²
 Capacity: 50 seated at small tables and sofas



Room 1
 Floor space: 101 m²
 Capacity: 56 seated at small tables or 28 at a single table,
 Features: Integrated PA with optional portable 5000-candle projector. Free wi-fi internet Whiteboard and flipchart space that can be curtained off if needed. Access to a mezzanine area overlooking the atrium, which is ideal for catering or breakout areas.



Room 3
 Floor space: 64 m² (excluding bar)
 Capacity: 20 at a single table, 40 seated at small tables
 Licensed bar area with refrigeration and food preparation facilities
 Can be expanded to include the adjacent room (Room 2)



Room 2
 Floor space: 52 m²
 Capacity: 16 seated at a single table, 32 seated at small tables
 Features: Ideal for training and meetings Portable PA equipment and projectors are available for use Whiteboard and flipchart space Free wi-fi internet
 Can be expanded to include the adjacent room (Room 3).

The event facilities include modern toilets, which are accessible to all. Event facilities are based on the first floor of The Plaza, served by a fire-safe lift.

Bookings can be made for whole or half-days, or can be charged at an hourly rate. The normal opening hours of The Plaza are 7am-7pm Monday to Friday. Weekend use of the facilities can be organised in advance.

For more information or to book, please contact Neill Payne at Havant Borough Council on 023 9244 6646 or email neill.payne@havant.gov.uk