

Havant

BOROUGH COUNCIL

ACCESS PROTECTION LINE – APPLICATION FORM

- Please carefully read the guidelines below before filling in this form.
- The application fee is **NON-REFUNDABLE**.
- See website or phone 023 9244 6013 for current fee amount.

NAME _____

ADDRESS _____

POSTCODE _____

TELEPHONE NUMBER _____

EMAIL ADDRESS _____

When is the best time for us to contact you about this application?

Please read the following Guidelines carefully. Once you have done so, please indicate that you have read and understood each of them.

	Tick / sign to agree
I understand that the Council does not mark Access Protection Lines across only part of a shared (communal / double etc.) driveway - the whole crossing is marked. If this application relates to a shared access, I understand that as part of their investigations the Council will contact the other users of the shared crossing to verify their consent to the placing of the Access Protection Line. However I, as the named applicant, will be liable for all application fees associated with the application (it is for me to make my own arrangements to share the cost of the application).	
I understand that there is a non-returnable fee for processing this service, and I will need to make payment before the council starts its investigations. I further understand that if my application is successful, the line itself will be painted free of charge.	

(continued overleaf)

<p>I understand that even if I can make an application on the basis of at least one of the criteria listed below, it may still not be possible to provide the line if the council's investigations find that site conditions are not favourable. I understand that the fee I pay herewith is non-returnable since it relates to the investigations that the council carries out, not to the cost of painting the line itself.</p>	
<p>I understand that as an initial assessment of whether I qualify for an Access Protection Line, I will need to answer 'yes' to at least one of the criteria listed below. I further understand that if I cannot verify that at least one of these criteria applies then an Access Protection Line cannot be considered. I note that if the problem I am experiencing relates to obstruction of my vehicular access by indiscriminate parking, the Police may be able to help (telephone 0845 045 4545).</p>	
<p>NOTE: unless you can answer 'yes' to at least one of the criteria listed below, it is probably not worth continuing with this application. We would advise you to seek alternative solutions for the problems you are experiencing.</p>	

Criteria		Tick if applicable
1	Access is taken via a lay-by or hardened verge. (that is, one which has had the grass replaced with tarmac, the footpath strengthened to take vehicles, and is level with the roadway)	
2	Access is taken via a dropped kerb	

Signed: _____

Date: _____

Please send this signed form, and a cheque for the fee due made payable to "Havant Borough Council", to:

**Customer Services,
Civic Offices,
Civic Centre Road,
Havant, Hampshire,
PO9 2AX**

You will hear from us within ten working days of receipt of your application to arrange an inspection.