

## APPLICATIONS

### Garden Waste Collection Service

Applications for an annual Garden Waste Collection Service licence to run from 1 April 2012 to 31 March 2013 can be made in one of the following ways:

**By telephone:** Please call our Customer Services Helpline on **023 9244 6023** to pay over the telephone by credit or debit card.



**By mail:** Complete the enclosed application form and post it with your cheque made payable to 'Havant Borough Council' to: **Garden Waste Collection Service, Customer Services, Public Service Plaza, Civic Centre Road, Havant, Hampshire, PO9 2AX**

**Personal visit:** Customer Services, Public Service Plaza, Civic Centre Road, Havant or Beachlands Office, Sea Front, Hayling Island. **Please bring completed application form with your payment.**

Name

Full address

Postcode

Telephone number

Date of application  /  /

Do you receive assistance for your rubbish and recycling collection?

Yes  No

If yes, please state where reusable garden waste sack will be located

For more details of charges, and eligibility of concessions please see overleaf.

If this information is difficult to read we can provide it in another format, such as large print, Braille, audio or in another language.

To request any of these formats please contact:

Customer Services: **023 9244 6023**

or visit [www.havant.gov.uk](http://www.havant.gov.uk)



### Garden Waste Collection Service

Customer Services  
Public Service Plaza,  
Civic Centre Road,  
Havant  
Hampshire  
PO9 2AX



# Garden Waste Collection Service



## Join Havant Borough Council's Garden Waste Collection Service

Apply for an annual licence running from April 2012 – March 2013

Two size options are available – 70 litre sack or 240 litre wheeled bin.



## Garden Waste Collection Service



The service is a convenient way for you to recycle your garden waste without having to take it to a Household Waste Recycling Centre.

The collection service offers you the option of either a **brown** lidded wheeled bin or a **green** re-usable sack for your garden waste to be collected from your property.

Once you have applied for this service (which begins April 2012) you will be issued with a **brown** lidded wheeled bin or a **green** reusable garden waste sack and your collections will begin from April 2012 through to 31 March 2013. You will also receive a calendar stating your collection days throughout the year.

Your garden waste will then be collected from a visible position on the boundary of your property every two weeks. Wheeled bins and sacks must be put out for collection by 7am on your scheduled collection day.

### What can you put in the **green** sack or **brown** lidded wheeled bin?



Holds 70 litres



Holds 240 litres

#### Yes please

- ✓ Grass cuttings
- ✓ Hedge cuttings
- ✓ Prunings
- ✓ Leaves
- ✓ Shrub cuttings
- ✓ Dead plants/weeds
- ✓ Cut flowers
- ✓ Small branches/twigs

Not exceeding 3" (75mm) in diameter

#### No thank you

- ✗ Soil including turf
- ✗ Concrete or rubble
- ✗ Fruit/vegetable peelings
- ✗ Food scraps
- ✗ Coal ash
- ✗ Animal waste
- ✗ General household waste
- ✗ Plastic flower pots or trays

**Garden waste will ONLY be collected from sacks or wheeled bins that have been issued by Havant Borough Council and have a valid purchased annual collection licence.**

**The advantages of having a wheeled bin rather than a sack are; you can fit more into a wheeled bin; it is easier to manoeuvre around your garden and it will cost you less if you intend to have more than two garden waste sacks.**

## About the service

- An annual collection licence is valid from 1 April 2012 to 31 March 2013.
- Concessions are available to those residents on certain benefits for the **garden waste sack only**. Please see application form for more details regarding eligibility.
- Once an annual collection licence is purchased it is non-refundable.
- On joining the scheme you will receive a brown lidded wheeled bin or re-usable garden waste sack. You will also receive a calendar showing your fortnightly collection dates.
- If you receive an assisted collection for your Rubbish and Recycling Service you will automatically be eligible for assistance with the Garden Waste Collection Service. Please inform Customer Services the location of your sack or wheeled bin when applying.
- The wheeled bin remains the property of Havant Borough Council. The amount payable for this service is for the yearly collection licence only.
- Wheeled bin lids must be closed and sacks weighing more than 20kg (45lbs) will **NOT** be collected.

### Where is the garden waste recycled?

All the garden waste collected is taken to a composting site within Hampshire, where it is turned into 'Pro Grow' a high grade organic soil conditioner. The garden waste collected contributes to the borough's recycling rate.

### How to purchase Pro-Grow

At Household Waste Recycling Centres across Hampshire or for free home delivery of the Pro-Grow product range

call **0845 6789955**

or visit **[www.creativegardenideas.co.uk](http://www.creativegardenideas.co.uk)**

### Are there any other options for recycling garden waste?

One option is composting at home, for more information about this visit

**[www.recyclenow.com/home\\_composting](http://www.recyclenow.com/home_composting)**

Garden Waste can also be disposed of at any of the three Household Waste Recycling Centres in the borough located at:

**Harts Farm Way, Havant or Hambleton Road, Waterlooville or Fishery Lane, Hayling Island.**



## Licence Options

### The annual licence runs from 1 April 2012 to 31 March 2013

(Please fill in section below)

1 Sack, No concession	<input type="checkbox"/>	£28
2 Sacks, No concession	<input type="checkbox"/>	£51
1 Sack, with concession	<input type="checkbox"/>	£18.76
2 Sacks, with concession	<input type="checkbox"/>	£34.17
1 Brown lidded wheeled bin*	<input type="checkbox"/>	£52
2 Brown lidded wheeled bins*	<input type="checkbox"/>	£104

**Additional sacks can be purchased by arrangement. Contact Customer Services for further assistance 023 9244 6023**

\*Concessions are not available for Brown lidded wheeled bins

### Are you eligible for the concession?

To be eligible to receive a concession you must be the named person on the Council Tax bill and also meet criteria 2 or 3 below.

Please tick boxes **as appropriate**

- 1** I am the named person on the council tax bill
- 2** I declare that I am currently in receipt of Housing Benefit and/or Council Tax Benefit and I understand that Havant Borough Council may check this claim against its records and that there are penalties for a false declaration.
- OR**
- 3** I am currently in receipt of Pension Credit and provide a copy of my letter of entitlement.

If you are eligible for a concession and have ticked box 2 or 3 above, please provide your claim number, this may be used to check eligibility.

Claim number

I hereby confirm that all the details given above are true and correct.

Signed

Date  /  /

Print name